

**Record Of Decision Taken Under Scheme Of
Delegation By Member Of Senior Management
Team In Consultation With Portfolio Holder and
Chair of My Neighbourhood Forum**



SMT Member:	Jennifer Mullin
Service Group:	Neighbourhoods and Development
Portfolio Holder:	Cllr Bylinski Gelder
Portfolio/Committee:	Community Engagement, Social Justice and Wealth Building
My Neighbourhood Chair:	Cllr Keith Martin
My Neighbourhood Forum:	Penwortham
Subject:	Penwortham Heritage Trail
Decision:	Permission for Penwortham Neighbourhood Forum to allocate and spend core funds of up to £1350 to support the printing and promotion of three more additional sets of Heritage Trail leaflets in line with Penwortham Neighbourhood Plan.
Details and Reasoning:	<p>Introduction The Penwortham Neighbourhood Plan includes the following project:</p> <p align="center">Penwortham Heritage Trail</p> <p>Background Feedback from residents at previous Penwortham Neighbourhood Forums indicated that people are interested in local history, and would like to see more information publically available. Penwortham Neighbourhood Forum recognised the various historical sites of interest around the area and wanted to incorporate these into an information leaflet. The forum have supported the local historian and a graphic designer with an interest in local history to produce a series of Penwortham Heritage Trail leaflets. There are four leaflets in publication to date, the fifth is ready to be circulated & the sixth has yet to be confirmed (see below): -</p> <p>Heritage Trail Series Leaflet 1 – Heritage Trail – Lower Penwortham Leaflet 2 – Heritage Trail - Higher Penwortham Leaflet 3 – Heritage Trail – Trams & Trains Leaflet 4 – Heritage Trail – Howick & Hutton Leaflet 5 – Heritage Trail – Figure of Eight Circular – Awaiting launch Leaflet 6 – Heritage Trail – To be confirmed</p> <p>These leaflets incorporating historical sites have been produced and distributed to various venues across Penwortham e.g. Penwortham Town Council, local businesses, libraries, children’s centres etc. The leaflets are also downloadable from the council’s website www.southribble.gov.uk/content/walking-route-cards Over the last 18 months several guided walks have taken place, with one having over 70 people in attendance. These scheduled walks have received a lot of positive feedback.</p> <p>Details Due to public demand, three of the leaflets need to be reprinted and then distributed throughout the borough: - Leaflet 1 – Heritage Trail – Lower Penwortham Leaflet 2 – Heritage Trail - Higher Penwortham Leaflet 3 – Heritage Trail – Trams & Trains</p> <p>It is also hoped that a guided walk for the fifth leaflet will be arranged one weekend in autumn and a Penwortham Heritage event to celebrate and discuss in details the five leaflets that have already been produced.</p>

Breakdown

Re-printing of three existing leaflets (2,000 in quantity of each) - £450 x 3 = £1,350
 Guided Walk for new leaflet – In Kind
 Penwortham Heritage Event – In Kind
Total Cost = £1350

Proposal

In line with the details given above, the proposal is to allocate up to £1350 from core funds to support the printing and promotion of three more additional sets of Heritage Trail leaflets in line with Penwortham Neighbourhood Plan.

**Wider Implications
 (Financial, Legal, Equality
 & Risk):**
Report attached?

None

**Exempt from publication?
 If exempt, give reason(s):**

Please refer to www.southribble.gov.uk website for further details of My Neighbourhood Forum decisions.

Signed:

Financial Management <i>J. Blundell</i>	Legal Services <i>D. D. D.</i>	
Date 9/10/19	Date 14/10/19	
SMT Member <i>J. Mullin</i>	Portfolio Holder <i>Amirah Khyachri Geller</i> +	My Neighbourhood Chair <i>W. G. G.</i>
Date 14/10/19	Date 21/10/2019	Date 16-10-2019

**Publication Date
 (DST use):**

Decision template revised June 2013

THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION